All students should consider the following actions when deciding to withdraw from UNL:

- Meet with your Academic Adviser.
- Visit the Office of the University Registrar to request any necessary transcripts. 107 Canfield Administration Building, 402-472-3635
- Check published deadlines on academic calendar to see if you are eligible for any tuition refunds. [http://registrar.unl.edu/academic-calendar](http://registrar.unl.edu/academic-calendar)
- Discuss with Scholarships & Financial Aid office the impact of withdrawing regarding your scholarships & financial aid packages now and for the future. 12 Canfield Administration Building, 402-472-2030
- Check with Student Accounts to ensure your account balance is paid off. This balance may be posted after you leave the institution. 1400 R Street, 402-472-2887
- Check with the Office of Student Conduct & Community Standards to ensure you do not have outstanding conduct matters. 33 Canfield Administration Building, 402-472-3755
- If your full-time or part-time enrollment is verified to receive discounts on your medical/car insurance or your parents’ health and auto insurance, withdrawing from classes may affect your eligibility for continued discounts.
- Update all personal contact information in MyRED.
- Complete the course withdrawal process through MyRED account. Questions contact Office of the University Registrar or your academic adviser.
- Sell back and/or return any textbooks that you purchased or rented.
- Ready to come back to the university? Visit with the Office of Admissions to re-apply. [Admissions.unl.edu](http://Admissions.unl.edu), 1410 Q Street, 402-472-2023

Additional circumstances on the back
Additional circumstances:

- If you live in a UNL residence hall, make an appointment to meet with your **Residence Director** to discuss your contract and to properly check out of your room.
  University Housing 530 N. 17th Street, 402-472-3561

- If you utilize campus recreation, visit **Campus Recreation** to inquire about non-student membership.
  841 N 14th Street, 402-472-3467

- If you have items checked out from **University Libraries**, return any library books and equipment.
  Love Library, 13th & R Street, 402-472-9568

- If you have any athletic tickets, visit with **Ticket Office** to cancel tickets or receive possible refunds.
  625 Stadium Drive, Suite E, 402-472-3111

- If you have a parking permit, turn in your parking permit at **Parking and Transit Services** for a possible refund or to cancel your payment obligation.
  625 Stadium Drive, Suite A, 402-472-1800

- If you have cell phone service through the University, visit with **UNL Computer & Phone Shop**.
  City Union-Lower Level Room 7, 402-472-5151

- If you are registered with **Services for Students with Disabilities** (SSD), visit with the Director or Assistant Director about withdrawing from your classes.
  232 Canfield Administration Building, 402-472-3787

- If you are a student veteran or receiving assistance through the G.I. Bill, check with the VA Clerk at the **Military & Veteran Success Center** to discuss the impact of withdrawing.
  Nebraska Union, Room 16, 402-472-4130

- If you are receiving services from **University Health Center** or **Counseling and Psychological Services**, check to determine your access to services if you withdraw from all classes.
  1500 U Street, UHC: 402-472-5000 or CAPS: 402-472-7450

- If you are an international student, meet with **International Student and Scholar Office** to discuss the impact of withdrawing on your immigration status.
  201 Seaton Hall, 402-472-0324

- If you are a member of a **student organization**, consider informing the leadership or adviser of changes in your membership.